Jonathan Simeone

 121 Main St Portland, OR 91821

Phone: (555) 555-5555

Email: Jonathan@demandouraccess.com

# Certifications

* Member of the Massachusetts Bar, May 2005
* Certified Americans with Disabilities Act (ADA)coordinator (ACTCP) August 2019
* Certified professional in accessibility (CPACC) January 2022

# Skills

* Strong oral and written communication
* Excellent legal researcher
* Experienced trainer and presenter
* Able to effectively run multiple projects simultaneously
* Appreciate collaboration
* Able tester of web content and electronic files for adherence to principles of user experience (UX) and the Web Content Accessibility Guidelines (WCAG)
* Apply an equity lens and recognition of intersectionality to all projects

# Work Experience

## Disability Analyst Portland Parks & Recreation, July 2022 - present

* Wrote a bureau public notice of rights under Title II of the ADA
* Wrote a bureau standard operating procedure for investigating and resolving Title II complaints
* Investigated and resolved complaints filed under Title II
* Trained staff on the Title II notice, complaint process, addressing requests for accommodation, and modifying policies, practices, and procedures
* Created the Accessibility Champions Program to train specific staff on addressing accommodations requests, modifying policies, practices, and procedures, and overseeing general Title II compliance in their team's Program

## ADA Title II Policy Analyst Portland, OR, May 2018 - July 2022

* Wrote citywide ADA Title II notice of public rights
* Wrote guidance for staff on addressing requests for accommodation
* Wrote guidance for staff on modifying policies, practices, and procedures
* Wrote documents on complying with the 2010 Standards for Accessible Design (ADAG), effective communication, creating accessible digital content, addressing accommodations requests, modifying policies, practices, and procedures, and accessible parking
* Co-facilitated citywide digital accessibility team with more than 170 members learning to create accessible digital content
* Assisted staff in resolving Title II complaints
* Tested numerous documents, web pages, and web portals for adherence to principles of user experience (UX) and compliance with the Web Content Accessibility Guidelines (WCAG)
* Developed guidance on incorporating accessibility into emergency preparedness plans

## Contract Attorney Disability Rights Advocates, February 2010 - November 2010

* Developed cases for the New York office around accessible polling places and accessible health care
* Interviewed clients and potential clients (including People of Color and those with limited English proficiency) and explained their legal rights
* Drafted declarations based on client interviews reflecting individual's specific experiences
* Drafted legal memoranda applying statutes and regulations related to accessible voting rights and accessible health care to the facts of specific cases
* Presented to community organizations about case development and different aspects of the law

## Brief Writer, Jeffrey A Lovitky, August 2007 - November 2007

* Wrote the "meaningful access" prong of a legal brief in *American Council of the Blind v. Paulson*
* Developed arguments to advance the position that Section 504 of the Rehabilitation Act applies to the production of U.S. paper currency
* Developed rebuttals to the government’s reply brief for use during oral argument
* Testified before a Congressional committee on the need for accessible paper currency

## Staff Attorney American Bar Association Commission on Disability Law, March 2006 - June 2007

* Wrote the Commission’s report on making websites accessible to people with disabilities; published in the Commission’s “Mental and Physical Disability Law Reporter"
* Ran a mentor program for law students with disabilities
* Helped administrate the creation of the National Organization of Law Students with Disabilities
* Coordinated the Commission's daily operations including: maintaining sensitive records; scheduling meetings; drafting meeting agendas; and taking meeting minutes

# Education

## Juris Doctor Suffolk University Law School, Boston, MA, August 2000 - May 2005

## University of Massachusetts at Amherst Bachelor of Science with honors, August 1993 - December 1998